

# **Newtown Grant Master Association Board Meeting Meeting Minutes December 16<sup>th</sup>, 2020**

## **Attendance:**

Bill McManimon – President, Estates I  
Bob Shaw – Willow Creek/Eagle Trace  
Gary Meltzer – Estates IV  
Tobi Forman – Raven's View I  
Lawrence Schorr – Pheasant Walk  
Scott Miller – Society Place  
Natalie Fries – FirstService Residential, Community Manager  
Steve Levay – FirstService Residential, Community Manager  
Heather Cameron – Recording Secretary

**Call to Order** - The Board meeting was called at 7:27 pm via Zoom

**Approval of Minutes** - Scott Miller made a motion to approve last month's minutes, November 18th, 2020. Seconded by Tobi Forman. All in favor.

## **Management Report**

Management Team requested to work remotely for the weeks of Dec. 21-24 and Dec. 28-31 – Bill McManimon requested that at least one team member work on site during those three days per week during the holidays

Natalie informed the Board that there is an insurance webinar on December 18<sup>th</sup>, email invitation was sent to Board Members

## **Financial Report**

The Association is expecting credits for the pool contract (+/-8.6K), Rec Center payroll (+/-3K), and Miceport (+/- \$750)

Financial reports accepted – Motion to approve L. Schorr, Seconded by S. Miller. All in favor.

## **Old Business**

**Security/IT Update** – Natalie and Steve provided an update to the Board on the progress of the Clubhouse IT/Security Camera upgrade

**Political sign survey** – beginning of month prior to election and remove three (3) days after? Board agreed to leave the issue alone

### **Clubhouse Exterior/Interior Improvements –**

- Board approved amount of no more than \$17K for renovation of Clubhouse restrooms – Motion to approve – G. Meltzer, Seconded by S. Miller
- Board approved Lemus Construction proposal for Clubhouse column repair/painting – Motion to approve – S. Miller, Seconded B. Shaw. All in favor.

**Pool Pavilion Painting Project** – Natalie will solicit bids for repainting the Pool Pavilion area

### **New Business**

**Community Survey Results** – 506 responses – Natalie to add summary of survey results to Newsletter - Board discussed adding Pickleball Court/using temporary nets/converting one of the Tennis Courts to a Pickleball Court

**Common Area Trash Cans** - Board discussed pool deck/common area trash cans – Board likes the option to purchase new combination recycling/trash receptacles for pool area and switch current pool trash cans with broken common area trash cans throughout the community

**Trash Can Storage** – Trash can storage enforcement will remain the same – Board discussed attempting to enforce parking cars in garages, decided it is not enforceable

**Estates II Snow Removal** - Estates II claims they do not and should not pay for snow removal at Teaberry Court; Board confirmed that Estates II is responsible for snow removal and landscaping of that area

**Next Meeting date:** TBD

**Adjournment:** B. McManimon made a motion to adjourn at 9:15 p.m. S. Miller seconded. All in favor.

Respectfully submitted,

*Heather Cameron, CMCA®*  
Community Association Manager