

**Whispering Wood Homeowners Association**  
975 Easton Road, Suite 102, Warrington, PA 18976  
FAX: 215/343-4409

**ENVIRONMENTAL REVIEW BOARD**  
**Request Form**

Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Business Phone: \_\_\_\_\_

**DESCRIPTION OF PROPOSED IMPROVEMENT, CHANGE, ADDITION, OR ALTERATION:**

1. Prepare a sketch or a written description of the proposed improvement, change, addition, or alteration in sufficient detail so the Board can make a decision.  
Attach sketches, photos, etc., if necessary to provide adequate details.
2. Provide a site sketch. Include unit location and indicate where on the property the improvement is to be located.
3. Include a color chip or material sample to show texture or color of change.

**CONTRACTOR:** Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Estimated Schedule of work being done: Start: \_\_\_\_\_ Finish: \_\_\_\_\_  
***Once started, work is to be completed within a reasonable time***

I understand that the approval of this project does not waive the necessity for the unit owner to obtain township permits or comply with applicable building or zoning codes. Each contractor shall provide a **Certificate of Insurance** naming the Association as additional insured. Said certificate is to be sent to the Property Management office before any work may begin.

If this request is authorized and installed, the above described is the sole property of the unit owner requesting the approval. By executing this alteration, I accept all responsibility for its maintenance and good repair and certify that the work will be done by qualified personnel.

I understand that no work can begin on this until receipt of written approval from the Environmental Review Board has been received.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**For Committee Use Only**

Date Received: \_\_\_\_\_ Reviewed by: \_\_\_\_\_

Approval: \_\_\_\_\_ Approved as noted: \_\_\_\_\_ Disapproved: \_\_\_\_\_

Notice sent to homeowner: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_