

**Heather Wood I
Board of Directors
Meeting Minutes
Meeting Date:
September 19, 2022**

Meeting Called to Order via zoom

Bob Pollet, HWI HOA president called the meeting to order at 5:33 P.M.

Establishment of a Quorum

A quorum was met with the 5 board members present. In attendance were Bob Pollet, Joan Farb and Jack Labarko, Rebecca Koo and Jessica Wagner Also, Chris Dillon, Community Manager for HWI HOA

Guests

Donna McLaughlin, Homeowner

Minutes

A motion to approve the board the June 2022 minutes was made and it was seconded. They were approved by all board members.

Financial Report

A motion to approve the August 2022 financials was made and it was seconded. All the board members approved them.

A board member asked management to check to see if Jim's tree service was paid and also tell the Lopez Landscaping that the bill for mowing 272 's lawn was inaccurate since they did not perform those services.

New Business

Trash Service A couple of board members asked Management to check with Legal Services if it possible that a group rate for trash services could be offered to the residents

Replacement Sign cost will be charged to the Reserve account

Old Business

Sign Posts A discussion on whether the sign posts should be replaced or the original ones covered with PVC. Since new ones would cost several hundred dollars more, it was decided to have the posts covered in PVC to save the association money.

Next meeting date: The next meeting will be Monday, October 17, 2022 at 7:00 p.m. in the clubhouse since it the Heather wood I 's Annual Election meeting. Management will prepare an agenda and board package for this meeting and send it a minimum of 3 days prior.

Adjournment: A motion was made to adjourn, and it was seconded. All agreed. The meeting was adjourned at 6:44 PM

Executive Session

Delinquencies

31 Cypress Place The association fee will be written off as a bad debt since it was charged to the original owner

216 Sequoia Drive The account is in litigation

Delinquency and Violations

272 Sequoia Drive The board accepted the Inverso Landscaping Bid for \$334 to clean up the backyard including removing over 6 large bags of trash, cutting down a dead tree and mowing the front lawn too. A certified letter was sent to the homeowner stating the services performed and that their cost of \$334 would be charged to her account.

Addendum Since the homeowner has not maintained her property for several years and is a senior with health issues, the board asked management to contact the Bucks County Area Agency for Aging and any other organization that could help her. It is an ongoing financial problem for the HOA to continue to pay for maintenance of this property. In addition the association fees are in arrears too.