

Newtown Grant Quail Creek Homeowners Association
975 Easton Road, Suite 102, Warrington, PA 18976
FAX: 215-343-4409/EMAIL: n.desalvo@cpm975.com
ENVIRONMENTAL REVIEW BOARD REQUEST FORM

Name: _____ **Phone Number:** _____
Address: _____ **Email:** _____
Date: _____

REQUIRED INFORMATION

1. Prepare a sketch or a written description of the proposed improvement, change, addition, or alteration in sufficient detail so the Board can make a decision. Attach sketches, photos, etc., if necessary to provide adequate details.
2. Provide a site sketch. Include the unit location and indicate where on the property the improvement is to be located. Please know where your property lines begin and end.
3. Include a color chip or material sample to show texture or color change. Links and pictures of materials and products are appreciated.
4. Provide your contractor's scope of work (pricing can be blacked out) along with a Certificate of Insurance (COI) naming Newtown Grant Quail Creek HOA as 'additional insured' should accompany your request.

DESCRIPTION OF PROPOSED IMPROVEMENT, CHANGE, ADDITION, OR ALTERATION

ESTIMATED SCHEDULE OF WORK BEING DONE **Start:** _____ **Finish:** _____
Once started, work is to be completed within a reasonable time

CONTRACTOR

Name: _____
Address: _____
Phone: _____

DUMPSTER/POD STORAGE CONTAINER

If you require a dumpster or POD please note it can only remain on the property for no more than thirty (30) days and may only be placed in your driveway, not the street. Please indicate the anticipated delivery and removal dates for these items. If additional time is required after the initial 30-day period, a new ERB will need to be submitted for approval.

DUMPSTERS FOR INTERIOR PROJECTS REQUIRE ERB APPROVAL.

Anticipated Delivery: _____ **Anticipated Removal:** _____

I understand that the approval of this project does not waive the necessity for the unit owner to obtain Township permits or comply with applicable building or zoning codes.

If this request is authorized and installed, the above-described project is the sole property of the unit owner requesting the approval. By executing this request, I accept all responsibility for its maintenance and good repair and certify that the work will be done by qualified personnel.

I understand that no work can begin on this until written approval from the Environmental Review Board is received.

Signed: _____ **Date:** _____